



## **Legal Service For Litigation and Arbitration**

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**北京明航律师事务所 | BEIJING MINGHANG LAW FIRM**

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## About Us | Founder : Lawyer Qi Lianfeng

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Guest of CCTV *Economy & Law* Program

Founder of Beijing Minghang Law Firm

Member of American Chamber of Commerce

Member of European Chamber of Commerce

Member of Australian Chamber of Commerce

Media Commentator / Famous Lawyer

Expert Lawyer on International Marriage & Family Practice

# Introduction of Legal Service Package for SME

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**Legal Service Package for JV**

**Legal Service Package for WFOE**

**Legal Service Package for  
Production Enterprise**

**Legal Service Package for Service  
Enterprise**

**Legal Service Package for IT/  
Internet Enterprise**

Generally speaking, the establishment and operation of a company will involve corporate legal affairs, contractual legal affairs, labor legal affairs, investment and M&A legal affairs, litigation & arbitration affairs, etc. The circumstances of each entrepreneur or company is different, so the legal problems they encounter are different.

We have listed the company's general needs in every legal field, and entrepreneurs or companies can choose part of each legal field according to their own needs. We will provide the relevant legal services according to the specific needs of our customers. The customer can also resolve the legal problems even though they does not hire long-term legal counsel, which will greatly save the cost!

At the same time, we have designed and made some legal service packages for several types of enterprises, which can help client understand the legal affairs of an enterprise and is very convenient to use for resolution of problem. For example, a start-ups needs to solve the problem of equity structure design, how to sign an agreement for establishing a company, the legal risk of renting the office and so on.

# Litigation and Arbitration

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## Act for Litigation & Arbitration

Case Consultation

Documentation for Litigation and Arbitration

Sort and Analyze Evidence

Lodge Applications

Provide Debate Opinion

International Litigation and Arbitration

Economic/commercial litigation: based on years of experience in economic litigation, we can represent the clients in contract litigation, corporate litigation, intellectual property litigation, etc.

Administrative reconsideration and litigation: no many Chinese lawyers have experience in this field but we have. We can represent the clients to handle the legal affairs in relation to government.

Criminal proceedings: foreign companies or their employees may also violate the criminal law. We can support and defend the client separately or jointly with other criminal lawyers.

Civil litigation: when a foreign company or its employees are involved in civil litigation, we can represent the clients involved in litigation, including infringement disputes and so on.

Domestic arbitration: arbitration is a good way to settle economic disputes. We can help the clients with arbitration cases in China.

International arbitration: Conducting an arbitration case in HK, Singapore and other countries needs to have relevant experience. We collaborate with senior international arbitration lawyers to handle these cases.

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For some cases, the client can, with the lawyer's guide and help, self-manage and handle the affairs in the case very well. By this way, this case can be handled very well even if the lawyer does not personally handle the case. The client only needs to pay legal fees according to the actual workload to be contributed by the lawyer. Handling litigation cases or arbitration cases by this way can not only save the client's a lot of expenses, but also help the client achieve the desired result. For litigation or arbitration cases, we can provide the following counseling services to the client:

Explain the practice of litigation and arbitration and prompt legal risks

Suggest the client on litigation strategy or arbitration strategy

Analyze the case and suggest the time for litigation or arbitration

Suggest the client on the request of a lawsuit or arbitration case

Suggest the choice of jurisdiction

Other consulting

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Drafting litigation or arbitration documents is a professional job and non-legal professionals are unable to do this work. We can draft the following litigation documents and arbitration documents for the client:

Draft pleadings and arbitration application, help develop ideas for litigation or arbitration case

Draft the appellate paper, analyze and formulate the idea of appeal

Draft the petition for revision

Draft the application documents of mandatory enforcement for the client

Draft other litigation and arbitration documents as required by the client

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Sorting and analyzing evidence is both time-consuming and professional legal task. We rely on years of experience to help the client sort out the complicated evidence materials, clarify the facts, and then arrange the evidence according to regulations and practical experience, and write the evidence listing.

Evidence shall be submitted to the court within the time limit for proof; evidence submitted to the arbitration commission shall be submitted within the time limit as specified in the arbitration rules. After helping the client sort out the evidence, we will also instruct the client to submit evidence in accordance with the rules of procedure or arbitration rules.

In an international case conducted by Chinese courts or arbitral institutions, it is sometimes necessary to submit evidence obtained from outside China. The evidence needs to be notarized in the foreign country and then certified. The process involves many details. We have extensive experience in this and can help the parties obtain evidence from abroad.



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In litigation or arbitration, it is sometimes necessary to submit application to the court or the arbitral tribunal. This is a concrete manifestation of the application of litigation right or arbitration party's right in practice. It needs to be used flexibly to maximize expectations. In this regard, we can help client draft the following documents:

Application for evidence investigation

Application for reinstatement of a court investigation

Application for witness to testify in court

Application for property preservation

Application for appraisal

Application for changing claim of litigation (arbitration)

Application for extension of proof

Other applications as required

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Court debate is the most important and critical stage of the proceedings. At this stage, the parties need to fully, profoundly, and unreservedly explain to the court all of their reasons and opinions about the case.

Expressing clearly the reasons and opinions of the case to the court needs to analyze complex facts and discuss esoteric legal theory. Only experienced lawyer can do it.

With many years of practical experience and theoretical research, we can provide the litigant with the court debate opinion, helps the litigant to explain the reason and the viewpoint strongly to the court!

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When a company encounters a lawsuit or arbitration case abroad, it needs to hire a local lawyer in this foreign country to handle the case. However, due to language barriers, cultural differences and law differences, it is difficult for the parties themselves to find suitable foreign lawyers, and it is difficult to communicate complex and profound legal issues with foreign lawyers.

The problems concerning foreign legal documents, evidence, analysis ideas, etc. are very difficult to communicate and very difficult to understand !! We have established cooperative relationships with law firms in Hong Kong, US, UK, Canada, South Korea, Japan and so on, by which we can help the client communicate with these law firms and save the client's time and costs.

We can help the parties communicate and coordinate with foreign lawyers, arrange and manage lawsuits or arbitration cases abroad, so as to simplify the process.

# Media Interview

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CCTV

Phoenix TV

China People's Daily

News.cn

China Daily

China Legal Daily

Global Times

Washington Post

New York Times

CNN

The Globe and Mail

BTV *Face to Face* Program

BTV *Entertainment Daily* Program

BTV Education *Society & Law* Program

Sina.com

Sohu.com

Legal Evening Newspaper

Beijing Evening Newspaper

Qi Lianfeng was also interviewed by many other domestic and international media and has commented on many hot topics, but it can't be listed in details here.

## Representative Cases

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**International IP License Agreement with 10 Million Dollars:** We helped a client reach an international Intellectual Property License Agreement with 10 Million Dollars and participated in the whole process of negotiation on this project. Qi was in charge of all the legal works himself after the project launch.

**Provide legal services to Top 500 enterprises on IP issues:** We provided legal services to Fortune 500 enterprises like Apple Corporation, McDonald Corporation.

**Real Estate Equity M&A Project:** We once participated in a real estate M&A project that was conducted by the way of acquiring the equity of the targeted company. Qi participated in all the work of negotiation and contract drafting in this project. During the process, Qi negotiated with different parties and designed legal framework in order to successfully complete this project and prevent legal risks.

## Representative Cases

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**Joint Venture Establishment:** Qi ever helped the client negotiate with a company coming from South Korean and then set up a Sino-Korea Game Development Joint Venture Company. In the process, We was involved in all negotiations, drafted all the legal documents and participated in the whole process of company establishment.

**Solve Legal Disputes on Construction Projects:** In a dispute of construction project, We helped the client comb and analyze very complicated legal relations involved in the case and made practical strategies for the client.

**Acted as the Legal Counsel for a Large Real Estate Development Group,** in the meantime, We handled a lot of daily legal affairs for this real estate development group and this development groups' subsidiaries, such as: Construction Company, Decoration Company and Property Service Company and handed a lot of litigation cases for these companies.

## Resources and Strength

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**International Business Resource:** We have long-term and stable relationship with the chamber of commerce of America, EU, Australia, Hong Kong and so on. As a result, we can help clients to develop international cooperation. Meanwhile, we have relationship with law firms and accounting firms in EU, US, Australia, Japan, Korea, Hong Kong etc., so we can help clients and governments to solve overseas.

**Domestic Business Resource:** We have board connection and cooperation with many enterprises in mainland China so that we can fully facilitate these resources to provide help and support to some companies and governments.

**International Media Resource:** We have long-term communication and cooperation with lots of top tier international media agencies, as is a strength that other organization may not have. When a company or government needs to get in touch with international media, we can certainly help on this.

# Resources and Strength

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**Domestic Media Resource:** We have long-term communication and cooperation with over a hundred of domestic media agencies, including traditional media, new media and social media. With these resources, we can help companies to improve their brand and to do marketing and PR and so on.

**International Government Resource:** We often communicate with HK government, embassies of some foreign countries and other international government authorities. We can provide support when Chinese companies need to cooperate with foreign governments.

**Domestic Government Resources:** We have connections with lots of governments in mainland China and we can help Chinese companies, western companies or western governments to get in touch with Chinese government so as to achieve win-win outcome.



## Contact Us

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**Thank You Very Much!**